

# DUAL CREDIT APPLICATION

## EXPLORE THE TRADES

STUDENT NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ Current Grade: \_\_\_\_\_

PROGRAM: **OC Engineering Sampler program**

PROGRAM START DATE: Month: Jan Year: \_\_\_\_\_

### ENGINEERING SAMPLER (Grades 10 – 12)

Civil Engineering Technology  
Electronic Engineering Technology  
Mechanical Engineering Technology  
Water Engineering Technology

Use the checklist below to ensure your application is "**complete**" before handing it into the Career Centre.

- ☐ 1. Central Okanagan Public Schools **Application Form**
- ☐ 2. **Okanagan College Consent to Release Information form**
- ☐ 3. **Application Questions** – Clear and concise responses to the questions
- ☐ 4. **Teacher Recommendation**
- ☐ 5. **IEP & Learning Plan** – Attach only if you have one
- ☐ 6. Program Shadow – **NOT REQUIRED**

Students shall receive 4 elective credits towards graduation for the successful completion of the sampler program.

**Accepted applications will be required to submit a \$100 non-refundable deposit for the program upon acceptance to confirm their seat in the program.**

# CENTRAL OKANAGAN PUBLIC SCHOOLS

## APPLICATION FORM

**PLEASE PRINT**

Name\* \_\_\_\_\_  
Last Name First Name Middle Name

Address\* \_\_\_\_\_ City\* \_\_\_\_\_

Home Phone\* \_\_\_\_\_ Student Cell \_\_\_\_\_ Postal Code\* \_\_\_\_\_

Date of Birth (mm/dd/yyyy)\* \_\_\_\_\_ SIN\* \_\_\_\_\_

Are you of Indigenous Heritage? ☐ Yes ☐ No

Canadian Citizen\* ☐ Yes ☐ No Permanent Resident ☐ Yes

Student email address:\* \_\_\_\_\_  
**NOT SD23 SCHOOL EMAIL, NO PARENT EMAIL, (USE GMAIL, HOTMAIL, ICLOUD ETC.)**

Parent email address:\* \_\_\_\_\_

Parent / Guardian Contact\* \_\_\_\_\_

Home Phone \* \_\_\_\_\_ Work/Cell\* \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_

Home Phone \_\_\_\_\_ Work/Cell \_\_\_\_\_

\*Are you currently on an IEP or Learning Plan? ☐ No ☐ Yes If yes, please specify which one:  
☐ IEP ☐ Learning Plan ☐ Behavior Support Plan

If you have access to an employer in your **area of study**, please list the following:

Name of Employer/Contact \_\_\_\_\_

Company \_\_\_\_\_

Phone # \_\_\_\_\_

I/We certify the information given in this application is true and complete to the best of my knowledge and understand that, if selected for a Dual Credit Program, falsified statements may be reason for removal. I authorize investigation of all statements contained herein and the references listed in this application. I allow the Dual Credit Programs Department to communicate to all Post-Secondary Institutions for educational purposes relating to my selected field of study. I allow the Dual Credit Programs Department to use any work or school related picture of myself for the purpose of promotion and communication of the program.

Student Signature\* \_\_\_\_\_ Date\* \_\_\_\_\_

Parent/Guardian Signature\* \_\_\_\_\_ Date\* \_\_\_\_\_

**All signatures** must be in place before application is accepted.

# APPLICATION QUESTIONS

## PLEASE PRINT

1. Why do you consider yourself a good candidate for the Engineering Sampler Program? Please discuss any interests, values, any interests, values and/or skills that you feel will help you succeed in the program.

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2. What do you hope to learn or accomplish by taking the Engineering Sampler Program?

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3. What is your transportation plan? The **ENGINEERING SAMPLER** Program is located at Okanagan College (1000 KLO Rd, Kelowna)

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# TEACHER RECOMMENDATION

A teacher related to the program the student is applying for should complete the Teacher Recommendation. The information on this recommendation will be used to determine candidates for the Central Okanagan Public Schools Dual Credit Programs. A quality response to the general comments section is also important.

**Student Name:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_ **Class:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Teacher Phone #:** \_\_\_\_\_

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Needs Improvement</i>
1. Attendance/Punctuality Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Work Ethic Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Attitude Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Mechanical Ability in Field Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Initiative/Motivation Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Interpersonal Skills/Citizenship Comments: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. General Comments: _____				

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Engineering Sampler Participation Contract

## ***Congratulations on being part of the Engineering Sampler Program!***

You have been accepted to the Engineering Sampler program offered in partnership between your local School District and Okanagan College.

Engineering Sampler is designed to introduce students to different aspect of the engineering industry and explore various future employment paths. The program is also well suited to prepare students for engineering related post-secondary possibilities.

As this is a unique program between the two institutions, there are certain rules and behaviours that are expected of the students. It is important that each student fully understand the requirements of participating in the program.

The participation contract must be signed by both the student and a parent/guardian before a seat in the program is secured.

By signing and submitting this contract, you agree to:

1. Arrive to class, prepared and on time and attend the full class. Any full or partial absences, need to be communicated to your instructor ahead of time.
2. Complete and submit your work on or before the due dates communicated by your instructor.
3. Follow the policies and rules set by both your local School District and Okanagan College.
4. You can be removed from the program for unexcused absences, uncompleted work or disruptive behaviour in the classroom.

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Email: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student phone number: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian email: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian phone number: \_\_\_\_\_

# Engineering Industry - standard tools and software

## INFORMED PARENT CONSENT



There are many forms of online publications or presences that allow interactive communication, including, but not limited to: social networks, blogs, internet websites, internet forums, hosting services, and wikis. While we strive to protect personal privacy, there are many Web Tools that are designed to enhance educational outcomes and created for educational purposes that require some private information to be shared.

The Engineering Sampler program aims to give the students as realistic insight into the engineering industry as possible. Our teachers are industry professionals and we use many industry specific software and tools to simulate current conditions in the Engineering industry.

It is important to be aware that many of the Web Tools are online services hosted outside of British Columbia and possibly Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions.

As a general safe practice, when interacting with any online service, students should take care and avoid posting personal information or personal location that could be used to identify them or other persons. Guidelines for staff and students will provide and instruction on how to use the Web Tools in ways that protect confidential and sensitive personal student information will be discussed.

Some personal information that may be shared is:

- Display username
- Progress using the web tool to help personalize experience
- Email
- Login time/IP address/technical data to provide technical support
- Age (not birthdate) – US privacy regulations differ for children <13 years of age

Your written consent to your child's use of web tools that access information outside of Canada is required by British Columbia's [Freedom of Information and Protection of Privacy Act \(FIPPA\)](#).

*If you choose not to provide your consent to your child's use of web tools, your child will not be penalized in any way and alternate activities will be provided, as appropriate. There may be certain part of the program they cannot join.*

### Parent/Guardian Permission

☐ **YES, I understand that the information my child may create and store could be stored in or accessed from a location outside of Canada, and I hereby consent, on behalf of my child and I, to my child's information being stored in or accessed from, a location outside of Canada.**

☐ **NO, I do not consent, on behalf of my child and I, to my child's information being stored in, or accessed from, a location outside of Canada.**

*This consent will be considered valid from the date at which it is signed until the end of the Gateway to Technology Program.*

Signature of Parent or Guardian

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Print Name

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Date: \_\_\_\_\_

Signature of Student

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Print Student Name

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Date: \_\_\_\_\_

# CONSENT TO RELEASE INFORMATION

contained in student academic records

In order to comply with privacy legislation and College policy, any student who wishes Okanagan College to release their information to a third party must complete and sign this form or fill in the online form in their myOkanagan account.

*Note: Many departments have their own release of information forms; for example, Disability Services and Counselling. Please contact them directly for a release form.*

## STUDENT PROFILE

**Legal Last Name:** \_\_\_\_\_ **Legal First Name:** \_\_\_\_\_

**OC Student ID:** \_\_\_\_\_ **Date of Birth (dd/mm/yy):** \_\_\_\_\_

### Add Release (only one person per release)

**Name (First and Last):** \_\_\_\_\_ Central Okanagan Public Schools – Dual Credit Programs

#### Relationship to you:

- ☐ Citizenship & Immigration Canada  
☐ Friend  
☒ School District  
☐ Other: \_\_\_\_\_

- ☐ Employer  
☐ Lawyer  
☐ Sponsor

- ☐ Family  
☐ Parent  
☐ Spouse

**Note:** Select "All" and enter the effective dates to consent all of the items to be released. Or select specific items and enter the effective dates to consent to the specified items to be released.

**Effective Dates** (maximum of 2 years): **From:** \_\_\_\_\_ **To:** \_\_\_\_\_  
(today's date) (two years from today's date)

## INFORMATION TO RELEASE

<input checked="" type="checkbox"/> All current information listed below <input type="checkbox"/> Name <input type="checkbox"/> Address <input type="checkbox"/> Phone <input type="checkbox"/> Email	<input type="checkbox"/> Status of application <i>Application decision, outstanding items and deadlines</i> <input type="checkbox"/> Financial information <i>Tuition, fees, fines, invoices/statements/receipts and tax receipts, which all may include your program, name, address and student ID</i> <input type="checkbox"/> Transcript of academic record and confirmation of enrolment <i>Official or unofficial transcript and related information, including grades, academic standing, and current, past, future registrations. Transcripts may include your name, address, and student ID</i> <input type="checkbox"/> Media information <i>All images and sound recordings in any media for any purpose</i> <input type="checkbox"/> Other: _____ _____
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You may rescind or amend this authorization in writing or in your myOkanagan account at any time.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

