

Nursing Unit Assistant Certificate (NUA)



Central Okanagan
Public Schools
Together We Learn



The Nursing Unit Assistant is a key member of the healthcare team, has frequent contact with nursing and medical staff, and performs a wide range of clerical duties related to the operation of a patient/resident care facility.

This 439-hour Nursing Unit Assistant Certificate program focuses on the theory and application skills of the various roles and responsibilities of a Nursing Unit Assistant through classroom demonstrations and a 125-hour supervised practicum at accredited facilities.

Topics include: medical terminology and abbreviations, coordinating patient/resident appointments, transcribing and processing physicians' orders, communicating with other healthcare departments and hospitals, assembling/maintaining patient/resident charts, performing keyboarding and data-entry responsibilities, arranging patient/resident tests and receiving results, telephone answering, and receiving and directing visitors

Admission Requirements

- Grade 12 student with good attendance and academic standing on a Dogwood graduation plan.
- Applicants must provide evidence of a negative tuberculin test, taken no more than six months before the date of application.
- A criminal record check clearance from the B.C. Ministry of Public Safety and Solicitor General's Criminal Records Review Office. Okanagan College's admission office will provide applicants with instructions and forms for applicants to submit to the Solicitor General's Office and a deadline for the College to receive the clearance letter. Applicants should only initiate their criminal record check when instructed by Admissions. Failure to provide a clearance letter by the deadline will result in a cancellation of the applicant's admission application.

English Requirements

English 12 with a minimum of 60%. Concurrent enrollment in English is allowed.

Graduation Requirements

Students must pass the practicum and attain a minimum grade of 70% in all courses in the program.

Tuition

SD23 Pays: Tuition: \$5,958.00

Student Pays: \$160.00 material fees*
\$200.00 books*.

*All program costs are approximate and subject to change without notice.

Intake Dates (subject to change)

September to June each year. Classes are scheduled for Tuesday & Thursday 6-9 pm, and Saturdays 9am to 4pm.

Program Delivery via Okanagan College

Blended learning with practicum at a local site.

Credits Earned

Students will earn 20 elective credits, (5 courses) at the gr 12 level

Sponsorship Requirements for SD23 Students

- Complete the School District application package and hand it into your Career Programs Coordinator
- Be on track to graduate with a Dogwood diploma
- English 12 in Semester 1
- Meet with Career Coordinator to review program and school district exemptions
- Okanagan College course requirements / admission requirements met for program
- Application approved and accepted by School District
- An interview may be required for potential applicants



Student for a Day

Due to the delivery of this course, there is no student for the day opportunity. Students are encouraged instead to participate in the LPN student for the day option through their high school career centre.

Applications are available at your school Career Centre
or go to www.dualcredit23.sd23.bc.ca

CONTACTS:

Bob Boback Dual Credit Coordinator, bob.boback@sd23.bc.ca Lynn Kumalae, Administrative Assistant, lynn.kumalae@sd23.bc.ca

